



## **Safeguarding Policy Steeple Woodland Project**

There is increasing awareness of the nature and occurrence of exploitation of vulnerable groups within our society. It is the responsibility of all members of society to ensure that vulnerable people, which includes all children and vulnerable adults, who may be less aware of, and less able to protect themselves from, exploitation are protected from those who may wish to exploit them or put them at risk of exploitation.

Below is a Code of Conduct for the Steeple Woodland Project, to be followed by all members and volunteers.

Our policy is that:

1. All members of the Steeple Woodland Project Group and all volunteers of the project will be given a copy of the policy and code of conduct to read and sign to confirm that they have read it and will conform to its requirements. A copy of the signed policy will be kept by the secretary.
2. Any cause for concern regarding safeguarding that arises through the activities of the Steeple Woodland Project Group and volunteers of the project will be reported to the nominated lead for Safeguarding. If there are serious and immediate concerns for the safety of a child or vulnerable adult those concerns will be raised directly with the police.
3. Anyone infringing the code of conduct will, at the discretion of the Safeguarding Lead, be asked to leave the organisation. The Safeguarding Lead will report any significant cause for concern to the appropriate Authority.

The Safeguarding Lead for the Steeple Woodland Project Group is:

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Tel: .....

## Safeguarding Policy Steeple Woodland Project



### Code of Conduct for Members of the Steeple Woodland Project Group

It is the responsibility of all adults to safeguard and promote the welfare of children and vulnerable adults. Members of Steeple Woodland Project Group will comply with the following:

- Work safely and take responsibility for own actions and behaviour. Avoid any contact which would lead any reasonable person to question your motivation and intentions
- To never give personal contact details to children or young people, including mobile phone numbers.
- Will work, and be seen to work, in an open and transparent way
- Never be in regular contact with children without the appropriate pre-employment checks in place
- Keep other members informed of where you are and what you are doing
- Be mindful of the need to avoid placing yourself in vulnerable situations.
- While onsite, will not:
  - Use profane or inappropriate language
  - Dress inappropriately, i.e. dress in a way that is likely to be viewed as offensive, revealing or sexually provocative
- If taking photographs of people their permission should be sought beforehand. If children or vulnerable adults are included, permission should be obtained from their parent or responsible adult, to include the purpose to which photographs will be put. If such photos are to be used on the website, the press or social media, permission should be specifically obtained for use in this way.